

## Your five-point checklist following an accident

1. Stay calm and make sure everyone is safe. Don't admit blame or apologise.
2. Call **999** for an ambulance if there are any injuries. Call **101** for the Police if the other driver leaves without giving details.
3. Make a note of the other driver's details and any witnesses at the scene. Check the list below for the types of detail we mean. If possible, take pictures of the cars, drivers, passengers, damage and the accident scene from several angles.
4. Report the incident to us on **0300 037 3737** as soon as possible. Lines are open 8am to 8pm Monday to Friday, 8am to 4pm Saturday. If it is outside of these hours, make sure you report the incident when the lines are next open.
5. If you are unable to drive your car, call the RAC on **0800 731 1173** or **0333 202 1878** for roadside support. They are available to help 24 hours a day, 365 days a year. If you are in the Republic of Ireland, the number to call is **1800 535 005**.

## Make a note of the following information about your accident

### Other driver's details:

Full name

Phone number (home/mobile)

Email address

Details of passengers in their vehicle

Date, time and location of the accident

Vehicle make, model and colour

Vehicle registration number

Their insurer's name

Their insurance policy number

Police officer and police station (if applicable)

### Witness' details:

Full name

Phone number (home/mobile)

Email address

Address

To report an accident, call RSA Motability on **0300 037 3737**.