



## London Luton Airport Operations Limited CCTV Access Authorisation Form

<b>Reference Number:</b>	
<b>Section 1 - Details of applicant requesting access to CCTV system</b>	
Name:	
Position/ Rank/ Title:	
Department:	
Telephone:	
E-mail:	

<b>Section 2 - Reasons for requiring access to CCTV system</b>
Please state the business reasons why departmental access to the CCTV system is required. Please tick appropriate boxes or specify other reasons:
<p>To prevent crime and/ or identify, apprehend or prosecute offenders [ ]</p> <p>To maintain airport security [ ]</p> <p>To monitor compliance by staff members with internal policy and/ or governmental requirements and regulations [ ]</p> <p>Other- please specify:</p>

<b>Section 3 - Details of specific CCTV camera and areas</b>
Please state which specific cameras or areas are required to be accessed for the purpose(s) listed in section 2 (list camera numbers where appropriate)



#### Section 4 - Declaration

I certify that the information given in this application form to London Luton Airport Operations Ltd is true. I understand that I am requesting access to personal information contained within CCTV images, and I agree to use this information in accordance with LLAOL's policies and the Data Protection Act.

Signed.....

Date.....

#### Section 5 - Contact Details

Please email completed form to:

[CCTVenquiries@ltn.aero](mailto:CCTVenquiries@ltn.aero)

Alternatively send a completed paper copy to:

CCTV Enquiries , London Luton Airport Operations Limited, Navigation House, Airport Way, Luton, Beds. LU2 9LY

#### Office use only - Approval

CCTV Authorisation Access - Please tick

Approved

Declined

Name:

Signature

Position:

Date:

If declined state reason: