



London Luton Airport Operations Limited

Request to review CCTV

Reference Number:	
Section 1 - Details of person requesting the personal data	
Name:	
Position/ Rank/ Title:	
Contact Address:	
Telephone:	
E-mail:	

Section 2 - Details of CCTV requested to view				
Camera Number	Location	Date	Start time of requested footage	End time of requested footage

Section 3 - Purpose of viewing CCTV
Please use this section to fully explain why the requested CCTV footage is required to be viewed. Please note that if this explanation is not descriptive enough or not deemed essential the request may be rejected.



Section 4 - Details of the CCTV requested to view

If you believe that London Luton Airport Operations Ltd is under a legal obligation to disclose the personal data please state this below e.g. citing a statutory obligation, rule of law, order of a court.

Preferred time and dates to view footage (must be within 30 days of requested footage):

Section 5 - Declaration

I certify that the information given in this application form to London Luton Airport Operations Ltd is true. I can confirm that the personal data disclosed will not be used in any way that is incompatible with the purpose for which it is being disclosed. I understand that if any information on this form is omitted or wrong I may be committing an offence under Section 55 of the Data Protection Act 1998.

Signed.....

Date.....

Section 6 - Contact Details

Please email completed form to:

CCTVenquiries@ltn.aero

Alternatively send a completed paper copy to :

CCTV Enquiries , London Luton Airport Operations Limited, Navigation House, Airport Way, Luton, Beds. LU2 9LY

Office use only - Approval

Disclosure of personal data- Please tick	Approved	<input type="checkbox"/>	Declined	<input type="checkbox"/>
Name:				
Signature:				
Position:		Date:		
If declined state reason:				