

Making an assessment – Discover

At all levels of Arts Award, the assessment of arts logs is carried out by a trained Arts Award adviser who assesses the work of all children and young people they have been working with. The adviser's assessment is recorded on a marksheet. For Arts Award Discover, the assessment is final unless there's an identified issue with the centre.

Step 1: How to make an assessment

For each part of the arts log, refer to this toolkit to check:

- If the child or young person has completed the required activities
- If the child or young person has included the evidence required – as per the 'Evidence required in their arts logs' sections

Advisers should also refer to the 'What young people should demonstrate through their evidence' sections and the assessment criteria to ensure that the children and young people have evidenced their participation in sufficient detail.

For each part, advisers mark **P** (Pass), **A** (Attempted but not passed) or **N** (Not Attempted):

- **Pass** means that all evidence for that part can be found in the arts log and the evidence meets the standard of the assessment criteria for Arts Award Discover
- **Attempted** means that the young person has tried to complete that part, but some evidence may be missing or the evidence may not meet the standard of the assessment criteria for Arts Award Discover
- **Not Attempted** means that all evidence for that part is missing

Confirm the overall result for the arts log as **P** (Pass) or **BP** (Below Pass).

To award an overall **Pass** at Discover level all parts must be marked as Pass.

Advisers should record their marks using the Discover marksheet, which can be downloaded at artsaward.org.uk/EnterForDiscover. Centres are responsible for keeping a record of children and young people's marks and a sample of arts logs each time they enter young people for Arts Award.

Step 2: Prepare children or young people's details

The adviser downloads the Discover enrolment spreadsheet from the website artsaward.org.uk/EnterForDiscover. They then enter the children or young people's details, providing the following information:

- Full name of child/young person
- Their date of birth
- The level of Arts Award being entered for
- Their gender/ethnicity
- The name of their adviser

Step 3: Enter children or young people for Arts Award

Centres can enter young people for Arts Award as soon as the arts logs are complete and have been assessed by the adviser. The centre enters the children or young people's details via the centre portal at artsaward.org.uk/centreportal.